

Regular Board Meeting Minutes

Summit Public Schools Board of Directors

Thursday, October 5, 2017

12:07 - 3:10

Teleconference Location(s):

Summit Public Schools
900 Island Drive
Suite 203
Redwood City, CA 94065

1. Preliminary
 - a. The meeting was called to order at 12:00 pm.
 - b. Roll Call
 - i. Robert J. Oster, Chairman - present
 - ii. Steven Humphreys - not present
 - iii. Diane Tavenner - present
 - iv. Andrew Thompson - present
 - v. Blake Warner - present
 - vi. Meg Whitman - not present
 - vii. Diego Arambula - present
 - viii. Joyce Montgomery - present
 - ix. Lizzie Choi - present
 - c. Approval of agenda
 - i. Diego Arambula moved to approve the agenda. Robert Oster seconded the motion.
 - ii. The motion carried unanimously.
 - d. Approval of SPS Board Meeting Minutes from June 8, 2017 and September 5, 2017.
 - e. Robert Oster moved to approve the minutes. Diego Arambula seconded the motion.
 - f. The motion carried unanimously
2. Communications
 - a. Oral Communications
 - i. Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
 - ii. No members of the public were present

Closed Session: convened at 12:09 pm.

3. Closed Session

a. Existing Litigation Pursuant to § 54956.9(a)

Reconvene to Open Session: The meeting was reconvened to Open Session at 12:11 pm.

4. Public Report on Action Taken in Closed Session
 - a. No action was taken.
5. Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The CEO recommends approval of all consent agenda items.

- Authorizing Summit Cash Accounts
- Approval of Title I Plan
- Certification of Tam and K2 Unaudited Financials 2016-17
- Approval of State Educational Protection Account Spending Plan 2017-2018

Robert Oster moved to approve the consent agenda. Blake Warner seconded the motion. The motion carried unanimously

6. Items Scheduled for Discussion: Approval of Finance Committee Member Appointment

The Board reviewed the Finance Committee member appointment approval.

Diego Arambula moved to approve Robert Oster to the Finance Committee. Blake Warner seconded the motion. The motion carried with 4 ayes, 1 abstention.

7. Items Scheduled for Discussion: Approval of CFO/COO Compensation

The Board reviewed the CFO and COO compensation.

Robert Oster moved to approve the compensation for Joyce Montgomery, Chief Finance Officer and Kristen McCaw, Chief Operating Officer. Diego Arambula seconded the motion. The motion carried unanimously.

8. Items Scheduled for Discussion: Brown Act Training

The Board reviewed and held a question and answer session on the Brown Act. No action was taken,

9. Items Scheduled for Discussion: CEO Update

Diane Tavenner, CEO, provided an update to on the current status of Summit Public Schools. No action was taken.

10. Items Scheduled for Discussion: CFO Report

The Board reviewed the financial report - fiscal year end 2017. No action was taken.

The Board reviewed the Home Office transfers for end of year financial statements.

Robert Oster moved to approve the resolution to Transfer funds from Summit Home Office to Summit-Shasta and Summit Denali. Andy Thompson seconded the motion. The motion carried unanimously.

The Board reviewed the charge off Charter School Start Up grant receivables.

Robert Oster moved to approve the resolution to charge off receivables for Denali and Shasta . Diego Arambula seconded the motion. The motion carried unanimously.

The Board reviewed the 2016-17 and 2017-18 financial dashboard. No action was taken.

11. items Scheduled for Discussion: Summit Learning Program Update

Lizzie Choi, Chief of Program, provided an update on the Summit Learning Program. No action was taken.

12. Diego Arambula motioned to adjourn the meeting. Robert Oster seconded. The motion carried unanimously. The meeting adjourned at 3:10 pm.