



SUMMIT PUBLIC SCHOOLS

California Audit Committee Meeting

Wednesday, December 2nd, 2020
2:00-3:00pm

UPDATE: LIMITATIONS ON IN-PERSON PUBLIC PARTICIPATION PURSUANT TO COUNTY HEALTH ORDERS

Summit Public Schools recognizes that our community includes students, staff, family members, and directors who are in some of the highest risk categories of the COVID-19 Virus. In accordance with Governor Newsom's [State of Emergency Proclamation](#), [Executive Order N-25-20](#), [Executive Order N-29-20](#) and recommendations from county health officials, including the [County of San Mateo Health Officer](#), Summit Public Schools recommends "social distancing" (i.e. avoid group gatherings unless completely necessary) to help mitigate the spread of COVID-19.

Please note:

- Members of the Committee and Summit Public Schools' officers plan to participate in this meeting via teleconference.
- Members of the public will be able to observe and offer public comment through our teleconference and videoconference system at their preferred location.
- Summit Public Schools will continue our established practice of receiving public comment from speakers using the teleconference system.

Public Options for Attending the Meeting

All members of the public are welcome to attend the Committee meeting via teleconference.

This meeting is accessible by teleconference call through the following link:

<https://summitps.zoom.us/j/92369416337>

If you have any questions or need any assistance in participating in the meeting, please contact Valeria Torres at vtorres@summitps.org or 650-544-5754.

or

Dial in number: 16699006833, Meeting ID: [92369416337](https://summitps.org/join/92369416337)

Public Participation

Summit Public Schools (“SPS”) welcomes your participation at this Audit Committee Meeting. The purpose of a public meeting of a committee meeting is to conduct the affairs of SPS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in SPS.

This Agenda contains a brief general description of each item to be considered. Except as authorized by law, no action or discussion by the Committee shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Committee members after the posting of this agenda are available upon request at the Summit Home Office, 780 Broadway, Redwood City, California or via email to info@summitps.org

To assist participation in our meetings, the following guidelines are provided:

The Committee welcomes members of the public to each meeting room on a first come, first serve basis and/or as seats become available. Room capacity is reached when all seats are filled. Standing room is not allowed, unless otherwise directed by the Chair.

1. Copies of the posted agenda are available to all audience members in the meeting room and upon request. Copies of the posted agenda are also available at each satellite site, on the SPS website, and upon request to info@summitps.org.

2. “Request to Speak” forms are available to all audience members who wish to speak on any item listed on agenda item(s) and, during regular meetings of the Committee only, matters under the subject matter jurisdiction of the Committee. Linked [here](#), you will also find the online speaker form.

3. In accordance with the Brown Act, the Committee shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. Without taking action, Committee members or staff members may ask for clarification or briefly respond to statements made or questions posed by the public about items not appearing on the agenda.

4. The Committee requests that members of the public who wish to speak on agenda items specify the agenda item on their Request to Speak Form and adhere to the limits detailed below.

5. Public comment on each agenda item and non-agenda item is limited to one (1) minute for each speaker. An individual speaker may not cede their time to another speaker.

6. The total time allotted to public comment on non-agenda items during regular meetings of the Committee shall not exceed four(5) minutes.

7. The total allotted to public comment on agenda items shall not exceed six (6) minutes.

8. During public comment, the Committee may direct staff to respond to your concern or consider the matter for a subsequent meeting item. The Committee cannot guarantee that any item submitted for consideration will be presented to the Committee at the meeting immediately following the request.

9. The Committee reserves the right to increase or decrease the total time allowed for public comment, or total topic time, depending on the topic and the number of persons wishing to be heard upon motion of the CommitteeChair. The Committee Chair may direct staff to survey the Request to Speak forms and may ask that additional persons speak only if they have something new to contribute.

10. In compliance with the Americans with Disabilities Act (ADA) and upon request, SPS may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Committee meetings are invited to contact Valeria Torres at vtorres@summitps.org or 650-544-5754.

11. The Committee invites members of the public with specific school site questions to submit them directly to the Executive Director of the school site and/or the Senior Director of Schools. The Committee will direct the Senior Director of Schools to coordinate responses to any formal requests presented during public comment. The appropriate staff member will furnish answers to questions.

AGENDA OF BUSINESS

Audit Committee Meeting

Name	Present	Not Present
<i>Andrew Thompson</i>	Present	Not Present
<i>Diego Arambula</i>	Present	Not Present

Agenda Items

Item Number	Agenda Item	Time
1	Call to Order / Roll Call	2:00pm
2	Approval of Agenda	2:01-2:02pm
3	Approval of Minutes	2:02-2:03pm
4	Public Comment	2:03-2:13pm
5	Presentation and Discussion of Fiscal Year 2019-20 Financial Information and Related Updates 1. Summit California 2019-2020 Audit and 990 Review 2. Communication from Auditing Firm	2:13-2:40pm
6	Closed Session I. Public Employment Evaluation (§54957(b)(1))	2:40-2:54pm
7	Open Session	Immediately Following Closed Session – Approximately at 2:54pm
8	Public Report out on Action Taken During Closed Session (if any)	2:54-2:55pm
9	Reconvene Discussion of Committee Recommendations regarding Fiscal Year 2019-20 Audit report.	2:55-3:00pm
10	Adjournment	3:00pm

THE ORDER OF BUSINESS AND TIMINGS MAY BE CHANGED WITHOUT NOTICE:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice, provided that the Committee takes action to authorize such change. The timing and schedule listed on the agenda are preliminary estimates only and are subject to change depending on the duration of public comment and discussion around prior items