



SUMMIT PUBLIC SCHOOLS

Summit Public Schools California Board of Directors Regular Board Meeting Minutes

Thursday, June 20th, 2019

*Summit Prep
890 Broadway St
Redwood City, CA 94063*

Teleconference Location(s):

Summit Denali MS
Summit Tahoma
Summit Tamalpais
Summit K2
Summit Prep
Summit Home Office

Preliminary

- The meeting was called to order at 2:03pm.
- Roll Call
 - **California Summit Public Schools**
 - Bob Oster - present
 - Diego Arambula - present
 - Steven Humphreys - present
 - Blake Warner - present
 - Meg Whitman - not present
 - Andrew Thompson - present

- Approval of agenda
 - Bob Oster moved to approve the agenda. Diego Arambula seconded the motion.
 - The motion to approve the agenda carried unanimously.
 - Approval of Summit Public Schools California Board of Directors meeting minutes from March 21, 2019
 - Bob Oster moved to approve the minutes. Diego Arambula seconded the motion.
 - The motion to approve the minutes carried unanimously.

Communications

- Oral Communications
 - Non-agenda items: no non-agenda items were presented

Closed Session: convened at 2:06pm PST.

- Executive Session
- Approval of revised agenda
 - Personnel (Gov. Code § 54957(b))
 - Real Estate (Gov. Code § 54956.8)
 - Student Discipline (Ed. Code § 48918)

Reconvene to Open Session: The meeting was reconvened to Open Session at 3:05PM PST.

- Public Report on Action Taken in Closed Session
 - Bob Oster, Chairman of the Board:
 - i. Personnel, no action
 - ii. Meals, no action
 - iii. Discipline, 2 actions

Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The CEO recommends approval of all consent agenda items.

- Diane Tavenner, CEO recommended approval of all consent agenda items. Consent agenda unanimously approved.

Items Scheduled for Discussion: Superintendent Report

- Anson Jackson, Superintendent - spoke on college-readiness work
 - Invited school leaders to speak on college outcomes. The following school leaders presented end of year reports to the Board:
Malia Burns, Senior Director of Schools, WA; Katie Bubalo, Executive Director of Atlas HS; Kevin Bock, Executive Director of Denali HS; Jimmy Zuniga, Executive Director of Everest, and Aries Yumul, Dean of Everest; Lucretia Witte, Executive Director of Expeditions, Monica Hanson, Dean of Expeditions, Kalyn Olson, Dean of Expeditions; Kacy Hatcher-Robinson, Executive Director of K2 Middle School; Anthony Clarke, Executive Director of Olympus, Tiffany Reynolds, Dean of Olympus; Caitlin Reilly, Michael Green, Akanksha Bajaj-Wu Summit Prep; Edwin Avarca, William Kim, David Tarula-Chavez, Summit Rainier; Ayanna Gore and Stefan Sobiek, Summit Sierra; Wren Maletsky and Ava Petrash, Directors at Shasta; Jonathan Stewart, Executive Director at Tahoma; Abbie Ridenour, Joi Jackson, Executive Directors at Tamalpais
 - Anson Jackson, Superintendent
 - Provided Leadership Team updates - new leadership at K2 HS and MS, Tam MS and HS
 - Provided updated on Summer professional development: Primary Days, Summit Learning Training, Regional Leader Training
 - **No action was taken on any of the above items**

Items Scheduled for Discussion: CEO Report

- Diane Tavenner spoke about Summit's mission, culture and beliefs and thanked the board for always approaching every decision with the question of what is best for kids in mind and spoke about the process by which the Summit schools came to consensus on determining the Vision of Excellence that will guide the schools and
- Invited Board members to speak about their tenure on the Summit board and general thoughts on the direction of the organization. Members Bob Oster, Diego Arambula, Blake Warner, and Steven Humphreys spoke about the experience they bring to the organization and belief in Summit's mission.

Items Scheduled for Discussion: Public Comment

- Sandy Sheppard, speaking about student thriving and the end of the camping trip.
- Elizabeth Deornellas, speaking about Unite Summit
- Linda Reese Orsito speaking about Summit K2
- Kasey Andrews, speaking about Summit K2:
- Helen Couture, speaking about Summit K2
- Miguel Gravelle, speaking about Unite Summit; submitted petition and copy of Unfair Labor practice charge
- Alonso Couture Rodriguez , speaking about K2

Items Scheduled for Discussion: CFO Report

- Joyce Montgomery, Chief Financial Officer of Summit Public Schools provided an update on organization current finances. Ms. Montgomery reported that despite challenges with consistently meeting ADA targets, school budgets are on track for the year. Ms. Montgomery reported on the finances of the community High School Foundation
- Joyce Montgomery, Chief Financial Officer of Summit Public Schools provided the SY20 school budgets for approval with the following report:
 - All schools were involved in the budget process for the SY20
 - Budget development process received significant input from school leaders and faculty
- Finance Committee provided recommendation for approval:
 - Blake Warner: Applaud the finance team for all their work and schools for enrollment
 - Balanced budgets for sustainable schools
 - Bob Oster :
 - Appreciate seeing everyone being part of the budget process
- Bob Oster moved the motion, Diego Arambula second
 - Motion carried unanimously.
- Diego Arambula provided comment with vote: Very proud of the Summit schools taking leadership and contributing to the budget process.

Items Scheduled for Discussion: Local Control and Accountability Plans (LCAPS)

- Anson Jackson, Superintendent of Summit Public Schools
 - Purpose of LCAP-align our mission and holding ourselves accountable
 - Process for LCAP- stakeholder engagement - parents, students, teachers, leaders engaged to develop our goals and strategy; This is approximately a 6 month process
 - Superintendent Jackson reviewed the goals and highlights of the LCAP:
 - Getting all Kids College Reading
 - Improve the quality of instruction
 - Learning Experience Team to support our schools with aligned professional development; Strengthen program for Literacy and Math intervention (reads and solves)- having the right structures to support students; Improving College Support for our students. More resources to support 11t and 12h

grade

- Parents partner to support schools
 - Establish Dean of Operations position; Community Engagement Managers
- All members of the school community are safe
 - Success in minimizing expulsion and suspension; Systems and structures to keep kids in class; Improving our Multi-Tier Support System - providing target support for students.
- Resolution to approve LCAPs for each CA Summit Public School
 - Diego Arambula motioned, Blake Warner second the motion
 - Board approved the motion unanimously

Items Scheduled for Discussion: Marshall Street

- This discussion is postponed until October

Items Scheduled for Discussion: Employee Salary Approval

- Board approves salary scale annually for the following positions: CFO, COO, CEO
- Motion moved by Bob Oster, Steve Humphreys seconded the motion
- Board approve the motion unanimously

Items Scheduled for Discussion: Board Housekeeping

- Steve Humphrey term is ending
- Steve Humphreys accept the offer to extend his term
 - Diego Arambula moved to motion for approval, Bob Oster seconded the motion
 - Board approves unanimously.

Diane Tavenner motioned to adjourn the meeting. Bob Oster seconded. The motion carried unanimously. The meeting adjourned at 4:23 pm