



SUMMIT PUBLIC SCHOOLS

Summit Public Schools Washington Board of Directors Special Board Meeting Minutes

**Monday, November 5th, 2018
12:04 - 12:15 pm**

*Summit Public Schools Home Office
780 Broadway St. Redwood City, CA 94063*

Teleconference Location:
Summit Public Schools Sierra
1025 S King St. Seattle, WA 98104

Preliminary

- The meeting was called to order at 12:04 pm.
- Roll Call
 - Deanna Sands - Present
 - Stefan Weitz - Present
 - Shirlene Wilson - Present
 - Evan Smith - Not Present
 - Anson Jackson- Present
 - Joyce Montgomery- Present
 - Matt Paolini- Present

- Approval of agenda
 - Stefan moved to approve the agenda. Shirlene seconded the motion.
 - The motion to approve the agenda, carried unanimously.

- Approval of minutes
 - Approval of the Minutes from September 6, 2018 Board Meeting.
 - Shirlene Wilson moved to approve the minutes from September 6, 2018. Stefan Weitz seconded the motion.
 - The motion to approve the minutes carried unanimously.

Communications

- Oral Communications
 - Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
 - No members of the public were present

Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The CEO recommends approval of all consent agenda items.

- Study Trip Approval
- Educator PD Approval
- Public Expenditures Approval, Memo

Shirline Wilson motioned to approve the consent agenda, Stefan Weitz seconded the motion. The motion was carried unanimously.

Items Scheduled for Discussion: Finance Update

- Matt Paolini, Director of Finance, presented the Public Expenditures & Public to Private Reimbursement Policy stating that it is now required by the State Auditor's office (SAO), to have a policy determining how public expenses are identified.
 - Stefan Weitz motioned to approve the Public Expenditures & Public to Private Reimbursement Policy, Shirline Wilson seconded the motion. The motion carried unanimously.
- Matt Paolini, Director of Finance, requested the Board approve the resolution appointing himself a Summit Public Schools WA auditing officer as cleared by the SAO.
 - Stefan Weitz motioned to approve the resolution to appoint Matt Paolini as the auditing officer, Shirline Wilson seconded the motion. The motion carried unanimously.

Stefan Weitz motioned to adjourn the meeting. Deanna Sands seconded the motion. The motion carried unanimously. The meeting adjourned at 12:15pm .