

Summit Public Schools Washington Board of Directors Regular Board Meeting Minutes

**Thursday, September 6, 2018
from 12:02 - 2:56 pm**

*Summit Public Schools Atlas
9601 35th Ave SW, Seattle, WA 98126,
USA*

Teleconference Location(s):
*Summit Public Schools Home Office
780 Broadway
Redwood City, CA 94063*

Preliminary

- The meeting was called to order at 12:02 pm.
- Roll Call
 - Deanna Sands - Not Present
 - Amy Liu - Present
 - Stefan Weitz - Present
 - Shirline Wilson - Present
 - Evan Smith - Present
 - Abigail Cedano - Present
 - Diane Tavenner - Present
 - Joyce Montgomery - Present
 - Keith Cantrelle - Present
 - Matt Paolini - Present
 - Anson Jackson - Present
- Approval of agenda
 - Shirline Wilson moved to approve the agenda. Amy Liu seconded the motion.
 - The motion to approve the agenda, carried unanimously.
- Approval of Washington Board of Directors Meeting Minutes from June 7, 2018.
- Shirline Wilson moved to approve the minutes. Amy Liu seconded the motion.
- The motion to approve the minutes carried unanimously.

Communications

- Oral Communications
 - Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
 - Krystal Starwich, Director of New School Applications, Washington State

Charter School Commission and Casey Caronna, CSP Grant Coordinator, Office of the Superintendent of Public Instruction were present during the open board meeting.

Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The CEO recommends approval of all consent agenda items.

- Approval of Out of Endorsement Educator Assignments

Shirline Wilson motioned to approve the consent agenda, Stefan Weitz seconded the motion. The motion was carried unanimously.

Approval of Mission Specific Goals from 2016 - 2019

- Abby Cedano led a discussion around retroactively approving from 2016-17 and 17 -18 and approving this years, 2018-19 mission specific goals. Abby Cedano. We will be updating the Board on the progress of these goals at every board meeting. A question and answer period was held.
- Amy Liu motioned to approve the Mission Specific Goals from 2016 - 2019 for Atlas, Olympus and Sierra, Shirline Wilson seconded the motion. The motion carried unanimously.

CEO Update

- Diane Tavenner, CEO, shared a moment of gratitude to the Board and members of the public. She then provided an update to the Summit Learning Program and the moment of time for the split between Summit Public Schools and Summit Learning Program.
- Anson Jackson, Superintendent, introduced himself to the Board. Resource allocation, instructional support, clarity of processes to mitigate risk. Board to support Anson's onboarding support.
 - No action was taken.

CFO Update

- Matt Paolini, Director of Finance, gave an overview of the preliminary 2017-18 EOY financial statements for Washington schools and the regional office and Washington Covenants projects. A question and answer session was held.
 - No action was taken.
- Matt Paolini, Director of Finance, provided a brief presentation on the revised 2018-19 budgets as promised to provide basis for continually updating the Board on matters related to expense and revenue updates. A question and answer session held and then Matt followed up with the request for approval of the resolution.
 - Shirline Wilson motioned to approve the revised 2018-19 budgets, Evan Smith seconded the approval. The motion for approval carried with 3 ayes from Amy Liu, Shirline Wilson, and Evan Smith. Stefan Weitz stepped out of the room and did not cast a vote.
- Matt Paolini, Director of Finance,
 - Evan Smith motioned to approve the revised 2018-19 budgets, Amy Liu seconded the approval. The motion for approval carried with 3 ayes from Amy Liu, Shirline Wilson, and Evan Smith. Stefan Weitz stepped out of the room and did not cast a vote.
- Matt Paolini, Director of Finance, presented the public expenditures to the Board for approval.
 - Amy Liu motioned to approve the public expenditures. Evan Smith seconded. The motion carried unanimously.
 - **September 2017 to August 2018 Public Expenditures**

Checks totaling: \$1,961,260.66
EFT/Wires totaling: \$466,433.18
Payroll totaling: \$4,669,087.33
Grand Total: \$7,096,781.17

- The range of check numbers is not sequential and too long to list. Please refer to the resolution.
- Resolution 2018-014

Summit WA Schools

- Abigail Cedano, Head of Schools for Washington State, gave an overview of the start of school successes, current regional priorities and goals, leader/teacher updates and enrollment. A discussion was held.
 - No action was taken

Legal

- Keith Cantrelle, Summit Legal Counsel, reported that there are no employee or student concerns. The corrective action plan was met on April 30.
 - No action was taken

Telling the Story of Washington's First Charter High School Graduates -- Communications

- Anna Gregory, Chief of Staff, facilitated a discussion around engaging a communications firm to promote a story-telling effort of celebration of the states' first charter high school graduates, Summit agnostic.
 - No action was taken

Shirline Wilson motioned to adjourn the meeting. Evan Smith seconded the motion. The motion carried unanimously. The meeting adjourned at 2:56 pm.