

Regular Board Meeting Minutes Summit Public Schools Board of Directors

June 28, 2018 11:05 am - 12:43 pm

780 Broadway
Redwood City, CA 94063

Teleconference Location(s):

Summit Public Schools Home
780 Broadway Redwood City, CA 94063

1. Preliminary
 - a. The meeting was called to order at 11:05 am.
 - b. Roll Call
 - i. California Summit Public Schools
 - ii. Bob Oster - Present
 - iii. Diane Tavenner - Present
 - iv. Steven Humphreys - Present
 - v. Diego Arambula - Present
 - vi. Blake Warner - Present
 - vii. Meg Whitman - Not Present
 - viii. Andrew Thompson - Not Present
 - c. Approval of agenda
 - i. Bob Oster moved to approve the agenda. Steven Humphreys seconded the motion.
 - ii. The motion to approve the agenda carried unanimously.
 - d. Approval of SPS Board Meeting Minutes from March 22, 2018.
 - e. Bob Oster moved to approve the minutes. Steven Humphreys seconded the motion.
 - f. The motion carried unanimously.

2. Communications
 - a. Oral Communications
 - i. Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
 - ii. No public comment

Closed Session: convened at 11:09 am

 3. Executive Session
 - a. The board discussed a personnel matter pursuant to 54957(b).

Reconvene to Open Session: The meeting was reconvened to Open Session at 11:42am.

4. Public Report on Action Taken in Closed Session

The Board talked about the employment status of certain individuals who presently work on the Summit Learning Program. If Summit Public Schools no longer operates certain functions of this Program, the Board discussed the employees running and leading those functions would be released, dismissed, or reassigned.

No actions taken. Given the conversation, the Board requests that staff report back during the summer with additional information for the Board to consider about the employment status of such individuals. Specifically, the Board is interested in knowing whether partnerships with other nonprofit organizations are available if such individuals no longer work for SPS, the financial impact on SPS of changes in employment status, and the timeline and process for no longer supporting employment of these individuals.

5. Consent Agenda

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The CEO recommends approval of all consent agenda items.

- Direct Funded Retirement
- LCAPs, LEA Federal Addendum, Conapp
- K2 Adopted Budget to CCCOE Approval
- Tam Adopted Budget to CCCOE Approval
- Tahoma Study Trip Approval
- Rainier Study Trip Approval

Bob Oster motioned to approve the consent agenda. Diego Arambula seconded the motion. The motion carried unanimously.

6. Items Scheduled for Discussion: CEO Report

Diane Tavenner, Chief Executive Officer, provided an update on the current state of the organization. Diane Tavenner also discussed participation in Charter Nation. Finally, Diane described the process she is undertaking for researching and writing a book on education. Diane assured the board that this is a private endeavor. She will not use Summit funds to support the process, nor will she use her position to induce board members or employees to buy the book. She will seek and acquire releases from the board for any material that is copyrighted by Summit. No action was taken.

7. Items Scheduled for Discussion: Superintendent Update

Diane Tavenner, Interim Superintendent, provided an update on the state of Summit Public Schools. No action was taken.

8. Items Scheduled for Discussion: Summit Learning Update

Diane Tavenner, Chief Executive Officer, and Mira Browne, Chief External Officer, provided an update on the state of Summit Learning. No action was taken.

9. Items Scheduled for Discussion: CFO Update

- a. April 2018 Financial Update
- b. Approved Washington School Site Budget
- c. California School Site Budgets 2018 - 2019
- d. Summit All Org Budget 2018 - 2019

Joyce Montgomery, Chief Financial Officer, and Ed Lee, Director of Financial Planning and Analysis, provided an update on Summit Public Schools budgets.

Diane Tavenner motioned to approve the proposed budgets. Bob Oster seconded the motion. The motion carried unanimously.

10. Items Scheduled for Discussion: Employee Compensation Update

The Board reviewed a compensation update for Diane Tavenner, CEO. Diane Tavenner recused herself for this agenda item. Bob Oster motioned to approve the updated compensation. Steven Humphreys seconded the motion. The motion carried unanimously.

Ayes: Bob Oster, Blake Warner, Diego Arambula, Steven Humphreys

The Board reviewed the compensation scale for the roles of Chief Operating and Diversity Officer, and Superintendent. Bob Oster motioned to approve the compensation scale. Blake Warner seconded the motion. The motion carried unanimously.

11. Items Scheduled for Discussion: Board Maintenance

- a. Board Meeting Dates

The Board reviewed proposed meeting dates starting October 2018 through December 2021. Bob Oster motioned to approve the meeting dates. Blake Warner seconded. The motion carried unanimously.

The Board renewed the 3 year terms of Blake Warner, Diego Arambula, and Meg Whitman. Bob Oster motioned to approve renewal of the terms. Steven Humphreys seconded the motion. The motion carried unanimously.

12. Bob Oster motioned to adjourn the meeting. Blake Warner seconded. The motion carried unanimously. The meeting adjourned at 12:43pm.