

# Special Meeting Minutes: SPS WA

**Wednesday December 9, 2015**

**12:54pm to 4:00pm**

Office of Cooley LLP  
Conference Room  
1700 7<sup>th</sup> Avenue, Suite 1900, Seattle, WA

**Teleconference locations:**

Summit Everest High School  
Conference Room  
455 5<sup>th</sup> Avenue  
Redwood City, CA

I. Preliminary

- a. The meeting was called to order at 12:54pm.
- b. Roll Call

- Gordon Empey – not present
- Michael Galgon - present
- Michael Orbino - present
- Diane Tavenner - present
- Adam Carter - present
- Vishal Shah - present
- Kristen McCaw - present
- Jen Wickens - present

II. Approval of agenda

- a. Michael Galgon moved to approve the agenda. Michael Orbino seconded the motion. The motion carried unanimously.

III. Communications

- a. Oral Communications
  - i. Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
  - ii. No members of the public were present.

IV. Items Scheduled for Discussion: Finance Report

- a. Approval of 2014/15 Audit
- b. Review of the October 2015 Financial Report

The Board reviewed the 2014/15 Audit and October 2015 Financial Report. No action was taken.

V. Items Scheduled for Discussion: Curriculum and Program Update

- a. Curriculum Update
- b. Basecamp Update

The Chief Academic Officer presented an overview of student curriculum and Basecamp updates. No action was taken.

I. Items Scheduled for Discussion: Growth Team Update

- a. Summit Tamalpais Update
- b. XQ Application Update
- c. ESEA Update

The Director of Growth presented an update on Summit Tamalpais, XQ Application, and ESEA. No Action was taken.

The meeting was adjourned at 4:00pm.